

Statutory and Recommended content for School Websites

A simple checklist for statutory and recommended content for school websites

Last Updated: **25 January 2016**

Source:  [What maintained schools must publish online](#)

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1 Statutory Information

Publication of Governor's Details & the Register of Interests

Governors hold an important public office and their identity should be known to their school and wider communities. In the interests of transparency, a governing body should publish on its website up-to-date details of its governance arrangements in a readily accessible form⁴. This should include:

- the structure and remit of the governing body and any committees, and the full names of the chair of each;
- for each governor who has served at any point over the past 12 months:
- their full names, date of appointment, term of office, date they stepped down (where applicable), who appointed them (in accordance with the governing body's instrument of government),
- relevant business and pecuniary interests (as recorded in the register of interests) including:
- governance roles in other educational institutions;
- any material interests arising from relationships between governors or relationships between governors and school staff (including spouses, partners and close relatives); and
- their attendance record at governing body and committee meetings over the last academic year.

School Contact Details

Including: your school's name, postal address, telephone number, name of the member of staff who deals with queries from parents and other members of the public.

Admission Arrangements

How applications for every age group will be considered including: oversubscription criteria, the process parents need to follow, how details about arrangements can be found for the local authority.

Ofsted Reports

Publish a copy of the school's most recent Ofsted report or a link to where this can be found.



Tip: We recommend linking to your school's inspection report page and including this link on your website. This will provide access to all current and previous reports - <http://reports.ofsted.gov.uk/>

Exam Assessment Results

Key Stage 2 – The following details must be published from the latest KS2 results:

% of pupils who achieved level 4 or above in reading writing and maths

% of pupils who have improved by 2 or more levels in reading writing and maths between KS1 and KS2

% of pupils who achieved level 5 or above in reading and writing

% of pupils who achieved level 5 or above in maths

Key Stage 4 – The following details must be published from latest KS4 results:

% of pupils who achieved a C or above in GCSEs (or equivalent) in 5 or more subjects, including English and Maths

% of pupils who achieved the English Baccalaureate

% of pupils who have achieved at least the minimum expected levels of progress in English maths between KS2 and KS4

Performance Tables

You must include a link to the DfE school performance table's website for your school - <http://www.education.gov.uk/schools/performance/index.html>

Curriculum

Publish the following information about your school's curriculum, including: the content of the curriculum for your school follows in each academic year for every subject, names of any phonics or reading schemes you are using in KS1, a list of the courses available to pupils at KS4, including GCSEs, how parents or other members of the public can find out more about the curriculum your school is following.



Behaviour and Charging and Remissions Policies

Details of your schools charging and remissions policies, which must include: the activities or cases for which your schools will charge pupils' parents and the circumstances where you school will make an exception on a payment you would normally expect to receive under your charging policy.



Tip: Although these are the only two policies required by legislation, we recommend publishing all of your approved, current policies on your website. This will be beneficial not only for inspections but will provide more clarity to parents and the public.

Pupil Premium

Publishing of details of how you school spends its pupil premium funding and the effect this has had on the attainment of pupils who attract the funding. This must include: your pupil premium allocation for the current academic year, details of how you intend to spend your allocation, details of how you spent your previous academic year's allocation, how it made a difference to the attainment of disadvantaged pupils

The funding is allocated for each financial year, but the information you publish online should refer to the academic year, as this is how parents and the general public understand the school year.

As allocations will not be known for the latter part of the academic year (April to July), you should report on the funding up to the end of the financial year and update it when you have all the figures.

Performance Tables

If your school receives [year 7 literacy and numeracy catch-up premium funding](#), you must publish details of how your school spends this funding and the effect this has had on the attainment of the pupils who attract it.

You must include the following:

- your year 7 literacy and numeracy catch-up premium allocation for the current academic year
- details of how you intend to spend your allocation
- details of how you spent your previous academic year's allocation
- how it made a difference to the attainment of the pupils who attract the funding



PE and Sport Premium for Primary Schools

If your school receives [PE and sport premium funding](#), you must publish details of how your school spends this funding and the effect it has had on pupils' PE and sport participation and attainment.

You must include the following:

- your PE and sport premium allocation for the current academic year
- details of how you intend to spend your allocation
- details of how you spent your previous academic year's allocation
- how it made a difference to the PE and sport participation and attainment of the pupils who attract the funding

Special Educational Needs (SEN) Report

If your school is a maintained school, then your governing body must publish a report on the school's policy for pupils with SEN.

The report must comply with:

- [section 69\(2\) of the Children and Families Act 2014](#)
- [regulation 51](#) and [schedule 1 of the Special Educational Needs and Disability Regulations 2014](#)

The report must include details of:

- your school's admission arrangements for pupils with SEN or disabilities
- the steps you have taken to prevent pupils with SEN from being treated less favourably than other pupils
- access facilities for pupils with SEN
- the accessibility plan your governing body has written in compliance with [paragraph 3 of schedule 10 to the Equality Act 2010](#)

Values and Ethos

Your website should include a statement of your school's ethos and values.

Requests for Copies

If a parent requests a copy of information on your school website in another format i.e. brail, audio or printed, you must provide this free of charge.



2 Recommended Content

We recommend expanding on the resources and information available to current and prospective parents to give them a more complete outlook on life at your school.

Clean Website Address

A domain name that is easy to remember and short to type, for example:

www.somersetelim.org



Tip: Somerset schools can make use of a “www.schoolname.somerset.sch.uk” address – for more information; [click here](#) for details on logging a call.

‘The School Day’

Times of the school day such as registration; lessons and assemblies.

Newsletters and Letters

Publish the newsletter and letters you print and send home with students. This makes information more freely accessible for parents and reduces the number of enquiries coming into the school office.

Our Staff

Names and pictures of staff, teachers, teaching assistants, caretaker, governors, and responsibilities – eg English Teacher, SENCO, Deputy Head etc.

Additional Contact Details

A map showing the location of the school, parking arrangements, disabled access etc.

Social Media

If the school makes use of social media platforms such as Tumblr, Twitter and Facebook, include links to or embed posts on the website.

Term Dates

Publish term dates including your school’s planned inset days.

Clubs and Extra Curricular Activities

Details of before school, lunchtime and after school clubs, including days and times.



School Uniform

Details of the school uniform (summer and winter), including PE kit and details on where these can be purchased and their prices.

Homework

You may want to publish homework for certain subjects, spelling lists or a homework timetable.

Parent Teacher Association (PTA) and the School Council

Details on each of these groups, their roles, current members, pictures etc.

Lunch Menus

Details on lunch arrangements including menus and payment details.

