

Weekly Update to Schools - Essential Statutory and Other Useful Documents for Schools – 10th August 2018

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Below are some of the documents uploaded to Somerset iPost this week that may be required by, or of interest to, schools.

Document ID numbers are no longer included in this update. The 'Title' is hyperlinked to the News item/document. If the link does not work try the following alternatives:

- Download the [PDF version](#) of the Weekly Update and click on the title link from there.
- Search for keywords in the title.
- Right-click on the link > Copy Shortcut > paste into your browser bar > Go.

If the document does not download, click [here](#) for advice.

If you still have difficulties accessing the document please follow up with the 'contact' for that item.

Title: [Vendor Numbers for Schools - September 2018](#)

Audience: Public, iPost All School Staff, iPost School Admin, iPost SCC Staff

Summary: The new vendor list for schools is now available. Previously published lists will be removed from iPost.

Contact: Rob Capon – RHCapon@somerset.gov.uk

Access: Public

Title: [School Census 2018-19](#)

Audience: All Somerset Schools

Summary: Advance notice to all Somerset schools/PRUs/academies of the general arrangements for the completion of the DFE School Census in 2018-19 academic year. This document includes details of changes to the specification from 2017-18 and dates for the completion of each return.

Contact: Tony Verrier 01823 355961, tverrier@somerset.gov.uk

Access: Public

Title: [SIMS Circular 041 2018 Teacher Individual Pay Progression September 2018](#)

Audience: All Schools, Academies and PRU's

Summary: For the attention of users of SIMS Personnel

Contact: SIMS Support Helpline (01823) 355090 or email

ICTHelpdesk@educ.somerset.gov.uk

Access: Restricted to ELIM Subscribers

Title: [NQT Registration 2018/19](#)**Audience:** All Schools**Summary:** Don't forget to register your NQT/s online at:<http://www.supportservicesforeducation.co.uk>**Contact:** Eilidh McCulloch - emcculloch@somerset.gov.uk**Access:** Public**Title:** [NQT Induction Tutor Training](#)**Audience:** All Schools**Summary:** Has your school got an NQT starting in September? Has your schools' Induction Tutor/s attended training in the past 2 years?

The NQT Induction Tutor training courses are fully funded training for tutors of Somerset Maintained and Academy schools. The courses are applicable to tutors that have not attended this training over the past 2 years.

The sessions cover:

- An overview of the statutory responsibilities of the school in employing an NQT;
- The responsibilities of being an effective and supportive induction tutor.

Resources are also shared to support the role of induction tutor.

Contact: Eilidh McCulloch - emcculloch@somerset.gov.uk**Access:** Public**[Blue sheet and Teaching Vacancies](#)**

The Blue sheets and Teaching bulletin are distributed on a Friday each week. The deadlines for these bulletins are – Monday at 12 noon for the Blue sheets and Thursday at 11am for the Teaching bulletin. Adverts received after these times will not be included in that week's bulletin. This week's iPost ID numbers are (Blue Sheet Vacancy Bulletin) and (Teaching Vacancy Bulletin).

[Our Somerset](#)

[Our Somerset](#) is a key internal communications tool for all staff and members. This website contains the latest news and events for staff and members, a regularly updated collection of signposts to useful corporate information and a question and answer page.

[Key websites](#)**[Support Services for Education \(SSE\)](#)**

Support Services for Education (SSE) is a traded unit within Somerset County Council that offers a wide variety of support services to all education providers. Our website provides you with easy access to services, information, training and events that will support you in delivering the best possible education provision to the children and young people of Somerset.

[Somerset eLIM](#)**Courses** – courses/training for Education MIS, Education Technology and SLP**Education MIS** – current activities, latest developments, advice and guidance**Education Technology** – ideas and support for creative ICT across the curriculum, e-safety advice, filtering, online learning, ICT advocates, blogs etc



SLP Support – Training, parental access, FAQ's, videos, SLP mobile etc

Infrastructure Advice – advice on ICT infrastructure planning and technical resources etc.